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Carlsberg
Group

POSITION: FACILITIES MANAGER

DEPARTMENT: MAINTENANCE & UTILITIES

LOCATION: VIENTIANE BREWERY PLANT

KEY RESPONSIBILITIES

This role is to maintain site building infrastructure to an agreed standard within a defined budget and manage third party contracts associated with buildings and site infrastructure. Drive the implementation and sustainability of SCS Maintenance and Carlsberg Excellence standard:

People Management:

Leadership role model in the department

- Responsible for the quality of maintenance work carried out by all indirect employees.
- Responsible for ensuring people resource and demand plans are aligned.

Building & Contents Management:

- Responsible for the general maintenance and repair of buildings and building fabric: walls, floors, roofs, ingress and exits to buildings.
- Responsible for the maintenance and repair of air- conditionings, general lighting, plumbing and electrics.
- Responsible for the maintenance & repair of site changing facilities – including locker- room, showers, WCs.
- Ensures necessary maintenance records are kept for buildings maintenance.

Infrastructure Management:

- Responsible for the maintenance and repair of roads and pathways within a site
- Responsible for the maintenance and repair of general purposed sewerage systems and infrastructure
- Responsible for perimeter walls and fencing
- Responsible for external lighting
- Ensures necessary maintenance records are kept for infrastructure maintenance.

Contract Management:

- Manages contractors/3PP engaged with provision of any services related to Facilities Management
- Ensures site H&S rules and regulations are complied with by 3PP
- Develops checklists, process confirmations and audits to ensure work is to the required standard.
- Provides feedback on service level agreement attainment to 3PP
- Provides feedback to local/group procurement on service level agreement attainment for 3PP

Performance Management:

- Responsible for ensuring that agreed 3rd party work orders are entered into the site CMMS system.
- Sets targets for local team
- Develops checklists, process confirmations and audits to ensure work is to the required standard
- Checks on completion of WO and closing out in CMMS
- Improvements and Problem Solving:
- Ensures improvement ideas are captured following job completion
- Reviews improvement ideas with Maintenance Management team
- Incorporates new ideas into work instructions and maintenance plans

QUALIFICATION REQUIRED

- Bachelor's degree
- 3-5 years' experience within a managing workplace infrastructure and building
- Experience of dealing with service contractor
- Experience of managing budgets
- Fluent in local language
- Effective in English (spoken and written) if a second language
- Driving for Results
- Customer/Consumer Focus
- Business Acumen
- Passion and Integrity
- Analytical Thinking
- Cross-team Interacting and Communicating with Impact
- Developing and Empowering People
- Driving and Managing Change

HOW TO APPLY

Submit your updated CV and cover letter (PDF in English) to recruitment@beerlao.la before the application deadline on **29 July 2024**

For more detail, please contact our recruitment team: 020 56556272 (Call only)
Mon-Fri 8:00 – 17:00

Noted: Only shortlisted candidates will be contacted for interview

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